

SCOTT COUNTY SCHOOL BOARD
MINUTES OF ORGANIZATIONAL MEETING
TUESDAY, JANUARY 7, 2003

The Scott County School Board met in an organizational meeting on Tuesday, January 7, 2003, in the School Board Office Conference Room with the following members present:

Gloria E. ?Beth? Blair, Chairman

ABSENT: None

Lowell S. Campbell, Vice Chairman

W. Mack Gilliam

David T. Kindle

Glenn M. McMurray

E. Virgil Sampson, Jr.

OTHERS PRESENT: James B. Scott, Division Superintendent; Darryl E. Johnson, Director of Operations; Danny L. Dixon, Director of Instruction; C. Dean Foster, Jr., County Attorney; Loretta Q. Page, Clerk; K.C. (Karen) Quillen Linkous, Deputy Clerk; and Johnny Trent, Scott County Education Association Representative.

CALL TO ORDER: Mr. Glenn M. McMurray, serving as temporary Chairman, called the meeting to order at 6:00 p.m. and presided.

APPROVAL OF AGENDA: Chairman McMurray presented additions to Items by Superintendent (IX.) as follows: Approval of Transfer to Self-Funded School Health Insurance Fund, Request from Virginia Department of Forestry Concerning School Property Use, Update on School Budget, and VSBA Legislative Conference ? February 10 & 11, 2003. On a motion

by Mr. Kindle, seconded by Mr. Sampson, all members voting aye, the board approved the agenda with additions as presented by Chairman McMurray.

ELECTION OF CHAIRMAN: Chairman McMurray opened the floor for nominations for chairman. Mr. Kindle nominated Mrs. Gloria E. ?Beth? Blair; there being no other nominations for Chairman, Mr. Sampson seconded motion, all members voting aye. Mrs. Blair was elected by unanimous vote to serve as Chairman for the 2003 year.

Mrs. Blair expressed thanks to school board members for electing her to serve as Chairman.

ELECTION OF VICE CHAIRMAN: Chairman Blair opened the floor for nominations for Vice Chairman. Mr. Kindle nominated Mr. Lowell S. Campbell; there being no other nominations, Mr. McMurray seconded motion, all members voting aye. Mr. Campbell was elected by unanimous vote to serve as Vice Chairman for the 2003 year.

APPOINTMENT OF CLERK: Mr. Campbell made a motion to appoint Mrs. Loretta Q. Page as Clerk for the 2003 year, motion was seconded by Mr. Sampson, all members voting aye.

APPOINTMENT OF DEPUTY CLERK: Mr. Gilliam made a motion to appoint Mrs. K.C. (Karen) Quillen Linkous as Deputy Clerk for the 2003 year, motion was seconded by Mr. McMurray, all members voting aye.

PUBLIC COMMENTS: No member of the audience came forth to speak during this period.

APPROVAL OF MINUTES: On a motion by Mr. Sampson, seconded by Mr. Campbell, all members voting aye, the board approved the minutes of December 10, 2002, as submitted.

APPROVAL OF CLAIMS: On a motion by Mr. Campbell, seconded by Mr. Sampson, all members voting aye, the board approved payroll and claims as follows:

School Operating Fund invoices in the amount of \$611,631.45 and payroll in the amount of \$343,125.85 as shown by warrants #8055267 -8055739.

School Cafeteria Fund invoices in the amount of \$49,979.42 and payroll in the amount of \$33,568.41 as shown by warrants #1004510-1004610.

School Construction Fund invoices in the amount of \$2,613.00 as shown by warrants #1900266-1900268.

Scott County Public School Head Start invoices in the amount of \$64,820.42 and payroll in the amount of \$1,653.69 as shown by warrants #1670-1771 (voided checks #1704, 1741-1743).

APPROVAL OF MEETING DATES: After discussion of proposed meeting dates and locations, Mr. McMurray made a motion to approve the meeting dates and locations as discussed. Mr. Kindle seconded the motion; all members voting aye, the dates and locations were approved as follows:

<u>Date</u>	<u>Location</u>	<u>Time</u>
FEBRUARY 4, 2003 (TUES.)	CAREER & TECHNICAL CENTER	6:00 P.M.
	(Regular Meeting)	
FEBRUARY 4, 2003 (TUES.)	CAREER & TECHNICAL CENTER	7:00 P.M.
	(Public Hearing ? 2003-2004 School Budget)	
MARCH 4, 2003 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.
	(Regular Meeting-Budget Work Session To Follow)	
APRIL 1, 2003 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.
MAY 6, 2003 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.
JUNE 3, 2003 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.
JUNE 26, 2003 (THURS.)	SCHOOL BOARD OFFICE	6:00 P.M.
JULY 1, 2003 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.
AUGUST 5, 2003 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.

SEPTEMBER 2, 2003 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.
OCTOBER 7, 2003 (TUES.)	CAREER & TECHNICAL CENTER	6:00 P.M.
NOVEMBER 5, 2003 (WED.)	SCHOOL BOARD OFFICE	6:00 P.M.
DECEMBER 9, 2003 (TUES.)	CAREER & TECHNICAL CENTER	6:00 P.M.
JANUARY 6, 2004 (TUES.)	SCHOOL BOARD OFFICE	6:00 P.M.

APPROVAL OF OVERNIGHT FIELD TRIP REQUEST: On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Campbell, seconded by Mr. McMurray, all members voting aye, the board approved the overnight field trip request of Weber City Elementary School Honor Society students to Atlanta, Georgia, on May 23-25, 2003.

DISCUSSION CONCERNING APRIL 1, 2003 SCHOOL BOARD MEETING AND APPROVAL TO CHANGE MEETING DATE: Superintendent Scott informed board members that the April 1 date scheduled for the regular meeting in April would be during Spring Break. He asked board members if holding the meeting during Spring Break would make any difference for them and their plans. After discussion, board members decided to change the meeting from April 1 to April 8. On a motion by Mr. Kindle, seconded by Mr. Campbell, all members voting aye, the board agreed to change the April 1, 2003 meeting to April 8, 2003.

APPROVAL OF WAIVER OF PRE-LABOR DAY OPENING REQUIREMENTS FOR THE 2003-2004 SCHOOL YEAR: On the recommendation of Superintendent Scott and on a motion by Mr. Sampson, seconded by Mr. Kindle, all members voting aye, the board approved the waiver of pre-labor day opening requirements for the 2003-2004 school year since the school division meets the criteria of being closed at least eight instructional days in five of the past ten years due to inclement weather. The school year and number of days missed is to be submitted to the Virginia Department of Education as follows:

<u>School Year</u>	<u>No. Of Days Missed</u>
2002-2003	*1 (*as of 12/23/02)
2001-2002	8

2000-2001	7
1999-2000	11
1998-1999	5
1997-1998	7
1996-1997	5
1995-1996	21
1994-1995	8
1993-1994	15

APPROVAL OF RESOLUTION - GATE CITY HIGH SCHOOL FOOTBALL TEAM 2002 DIVISION II, REGION D, GROUP A CHAMPION: On the recommendation of Superintendent Scott and on a motion by Mr. Campbell, seconded by Mr. Sampson, all members voting aye, the board approved a resolution for presentation to the players and coaches of the Gate City High School Football Team 2002 (Division II, Region D, Group A Champion). The resolution is as follows:

RESOLUTION

GATE CITY HIGH SCHOOL FOOTBALL TEAM

2002 DIVISION II, REGION D, GROUP A CHAMPION

BE IT RESOLVED, by the County School Board of Scott County, Virginia, as follows:

WHEREAS, the Gate City High School Football Team of 2002 has achieved an outstanding football season by winning 12 games and losing 1 overall,

WHEREAS, the Gate City High School Football Team achieved Lonesome Pine District Champion with a record of 10 wins and 0 loses,

WHEREAS, the Gate City High School Football Team was Region D, Group A Champion,

WHEREAS, the Gate City High School Football Team played in the State Semi-final Games,

WHEREAS, the Scott County School Board wishes to extend congratulations to the Gate City High School Football Team of 2002 for achieving the Lonesome Pine District Championship and the Region D, Group A Championship,

WHEREAS, the Scott County School Board acknowledges the outstanding performance of the Gate City High School Football Team and is proud of the fine manner in which the team has represented Scott County,

WHEREAS, the Scott County School Board wishes continued success for the Gate City High School Football Team and coaches,

BE IT FURTHER RESOLVED, that the Scott County School Board wishes a copy of this resolution to be presented to each player and the coaches of the Gate City High School Football Team.

Glenn M. McMurray, Chairman (Signature)
(Signature)

W. Mack Gilliam, Board Member

Lowell S. Campbell, Vice Chairman (Signature)
(Signature)

David T. Kindle, Board Member

Gloria A. ?Beth? Blair, Board Member (Signature) E. Virgil Sampson, Jr., Board Member
(Signature)

ATTEST:

Loretta Q. Page, Clerk (Signature)
(Signature)

James B. Scott, Division Superintendent

REQUEST FROM VIRGINIA DEPARTMENT OF FORESTRY FOR USE OF SCHOOL PROPERTY: Superintendent Scott presented a letter to the school board members that was received from Mr. Eugene E. Stoots, Jr., Regional Forester. Mr. Stoots' request in the letter ?ask if the school board might allow the Department of Forestry space on school property across from the fire department for the construction of a one bay pole barn.? The request also stated that ?we would need room to be able to back into and pull out of the bay, and access to the bay 24 hours a day ? 7 days a week.? Superintendent Scott expressed a concern regarding the request since the County of Scott and the Town of Gate City are already using this property for parking vehicles. He also reminded school board members of the school board's signed ten-year lease agreement in effect until May 5, 2010, with the Gate City Fire Department to utilize this property for training and additional parking, which would prohibit the school board from considering the request until that time. He reported that the lease agreement is automatically renewed at the end of each one-year period unless the Lessor gives notice to Lessee at least sixty days prior to the expiration of any such one-year period that it is terminating the lease at the end of the one-year period.

After discussion, school board members agreed that Superintendent Scott would notify Mr. Eugene E. Stoots, Jr., Regional Forester, of the use of the school property by the County of Scott and Town of Gate City and of the signed ten-year lease agreement with the Gate City Fire Department.

APPROVAL OF TRANSFER TO SELF-FUNDED SCHOOL HEALTH INSURANCE

FUND: Superintendent Scott requested approval of a \$150,000 transfer to the Self-Funded School Health Insurance Fund due to there not being enough revenue in the fund to cover payment of claims for the remainder of the 2002-03 school year. This is due to the high number of medical and pharmaceutical claims. Superintendent Scott explained that hopefully this transfer would be the only additional funding necessary to pay claims for the remainder of the school year. He also explained that proposed recommendations being considered by the Self-Funded School Health Insurance Fund Committee Members is to increase employee and employer premiums, to increase co-payments, and to make changes to the pharmaceuticals in the hopes that this will allow the fund to be financially solvent.

On the recommendation of Superintendent Scott the board approved a transfer of \$150,000 to the Self-Funded School Health Insurance Fund as follows:

WHEREAS, the Scott County Public Schools Self-Funded School Health Insurance Fund does not contain enough revenue for payment of claims for the remainder of the 2002-03 school year, and

WHEREAS, the revenue deposited into the Scott County Public Schools Self-Funded School Health Insurance Fund monthly will not cover payment of claims for the remainder of the 2002-03 school year,

NOW, THEREFORE, BE IT RESOLVED by the Scott County School Board that the Board hereby approves a transfer from the School Operating Fund to the Self-Funded School Health Insurance Fund in the amount of \$150,000.00 for payment of school health insurance claims.

AND, THEREFORE, BE IT FURTHER RESOLVED that the transfer in the amount of \$150,000.00 be transferred back into the School Operating Fund at a later date when it is determined that it is economically feasible to make this transfer from the Self-Funded School Health Insurance Fund.

Voting aye: Gloria A. ?Beth? Blair, Lowell S. Campbell, W. Mack Gilliam, David T. Kindle,

Glenn M. McMurray, and E. Virgil Sampson, Jr.

Voting nay: None

REPORT ON EARLY RETIREMENT INCENTIVE PROGRAM MEETING:

Superintendent Scott reported that an Early Retirement Incentive Program meeting was held on January 6, 2003. He reported that 17 potential retirees were in attendance; however, he reported that attendance might possibly have been higher if not for the school closing and inclement weather. He further reported that two employees have stated a desire to retire at the end of the current school year and projects that between three to six employees will be interested in the program.

UPDATE ON CURRENT AND UPCOMING SCHOOL YEAR'S BUDGETS:

Superintendent Scott reported that the figures presented by Governor Warner on December 20 were favorable. He further reported that he felt the governor did well in balancing the budget and that it appears that school divisions will only be receiving minimal budget cuts. He did report, however, that funding in three programs would be grouped into a "student achievement grant" that school divisions would be required to apply for (approximately \$109,000). He stated that the school division has 112 more students at this time than the figure used for the budget, which will allow the school division to collect additional funding. He reported that the current average daily membership would allow the school division to receive an amount of \$18,347,000 in state revenue, which is \$600,000 additional revenue. He reported that the school division would receive \$18,604,000 in revenue for next year, which would be approximately \$300,000 additional revenue.

VIRGINIA SCHOOL BOARDS ASSOCIATION LEGISLATIVE CONFERENCE ?
FEBRUARY 10-11, 2003: Superintendent Scott reminded School Board members of the annual VSBA Legislative Conference to be held in Richmond on February 10-11, 2003. He reported that the attendees from Region VII would be meeting with the legislators representing the region on Sunday, February 9. He encouraged board members to attend if at all possible.

CLOSED MEETING: There was no motion to enter into a closed meeting.

DISCUSSION CONCERNING COMPUTER TECHNICIAN SERVICES: Mr. Darryl E. Johnson, Director of Operations, and Mr. Danny L. Dixon, Director of Instruction, answered questions concerning the affect of less computer technician services being available in the school division and how this situation has affected the schools. Mr. Johnson reported that since the school division just received a leave-of-absence request this would allow the school division to seek employment for the services needed in the school division. Mr. Dixon reported that temporary part-time personnel have assisted the school division with some projects; however,

some projects have been on hold and have not been able to be completed due to additional personnel services being needed.

EMPLOYMENT: On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Gilliam, seconded by Mr. Campbell, all members voting aye, the board approved the employment of Mrs. Jennifer Collins as an elementary school teacher for the remainder of the 2002-03 school year.

RESIGNATION: On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Gilliam, seconded by Mr. Kindle, all members voting aye, the board accepted the resignation of Mr. Kevin M. Porter as the Twin Springs High School Head Football Coach, effective December 10, 2002.

LEAVE-OF-ABSENCE: On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Campbell, seconded by Mr. Sampson, all members voting aye, the board approved the leave-of-absence request of Mr. Michael E. Smith, Computer Technician, effective January 3, 2003 through the remainder of the 2002-03 school year.

RETIREMENT: On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Sampson, seconded by Mr. Gilliam, all members voting aye, the board accepted the retirement request of Mr. E. Fred Darnell, Maintenance Employee, effective June 30, 2003.

ITEMS BY BOARD MEMBERS: Mr. Sampson informed board members of the recent death of two of the school division's retired teachers, Ms. Inez Click and Ms. Laura Kate McGahey. He reported that both teachers had long tenure in the school division. He recommended that the school board approve a resolution of appreciation recognizing these teachers and to continue to provide resolutions upon the deaths of retired teachers. Chairperson Blair asked if Mr. Sampson would like for these resolutions to be presented to the Scott County Retired Teachers Association. Mr. Sampson agreed that the resolutions should be presented to the Scott County Retired Teachers Association.

APPROVAL OF RESOLUTION OF APPRECIATION RECOGNIZING DEATHS OF RETIRED TEACHERS: On a motion by Mr. Sampson, seconded by Mr. Kindle, all members

voting aye, the board hereby approves a resolution to be sent to the Scott County Retired Teachers Association in recognition of deaths of retired teachers.

ADJOURNMENT: There being no further business to discuss, Mr. Kindle made a motion to adjourn at 6:45 p.m., motion was seconded by Mr. McMurray, all members voting aye. The next regular meeting is to be held at 6:00 p.m. on Tuesday, February 4, 2003, at the Scott County Career and Technical Center.

Gloria E. ?Beth? Blair, Chairman

Loretta Q. Page, Clerk

